

Register as CPA(R) Member

Eligibility To Become CPA(R) Member

In accordance with article 58 of ICPAR Law no. 11/2008, a person applying to become a member of the Institute of Certified Public Accountant, shall fulfill at least one of the following requirements:

1. Being a holder of a Certified Public Accountant (CPA) professional qualification issued by the Institute.
2. Being a holder of a professional qualification of a chartered accountant or certified public accountant issued by a body of professional accountants in another country which has full membership of IFAC.

Requirements For Registration

1. Copies of Degree(s) and Transcripts both notified
2. A copy of professional qualification Certificate – (CPA, CA, ACCA, etc).
3. You must demonstrate at least 2 years of practical experience
4. Updated CV
5. A recommendation letter from a CPA-R or an employer
6. Attestation of not having been convicted by any court
7. A passport photo
8. Payment of building fees of Rwf.300,000 and Membership Application fees of Rwf.150,000

Kindly note that the application is made via the link below:

<https://imis.icparwanda.com/#/>

How to maintain the membership

As a member of the Institute you are required to meet the following requirements in order to be in good standing;

- >>Pay annual subscriptions as required (Frw 150,000),
- >>Attain a minimum of not less than 40 hours in Continuous Programs of Education (CPD); Click on this link to book training <https://imis.icparwanda.com/#/events>,
- >>Must not be involved in any disciplinary issues.